

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 10, 2024 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing and complying with mask guidelines.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

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| R. Delano | M. Bertonazzi |
| J. Formisano | C. Santore |
| J. Johnston | |
| D. Romeo | |
| J. Santagata | |

m/Romeo s/Johnston to approve the treasurer's report as read. m/passed

Cheryl Santore provided the board with a copy of the 2024 PERS Employers Liability for the annual pension contribution for the board's information.

m/Romeo s/Delano to approve the renewal of the membership in the AEA for the year 2024 in the amount of \$3,753.00. m/passed

m/Delano s/Formisano to adopt resolution R-1-2024 adopting a new Cash Management Plan for the Calendar Year 2024 pursuant to N.J.S.A. 40A:5-14. m/passed

m/Romeo s/Johnston to adopt resolution R-2-2024 establishing minimum standards for prospective contractors and subcontractors for Authority Projects. m/passed

m/Johnston s/Formisano to adopt resolution R-3-2024 authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a. m/passed

Ms. Santore received an email from Karen Read of Perma, Inc. providing information on the 23-24 Elected Official seminar-online course with directions on how to complete the course. The BBMUA receives a \$250.00 credit against the insurance assessment for each member that completes the course.

Ms. Santore received an email from Linda Gilmore of Atlantic County notifying us that the County Web Hosting will be transitioning to a content management system. The County will continue to host all websites through the end of 2024. Once they move all hosted sites off UpLink Earth, we will have to make a decision if we want to stay with the County's new platform but it would cost approximately \$3,800-\$7,600.00 over the term of a 5-year agreement or contract with the new company for our hosting services. Currently our website being with the County is free. Ms. Santore reached out to the BBMUA's IT company to see if they have any recommendations and will keep the board informed of what she finds.

m/Romeo s/Delano adopt Resolution R-4-2024 authorizing the meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters that include matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8). m/passed

m/Romeo s/Delano to open the executive closed session meeting at 7:14 pm. m/passed

m/Delano s/Formisano to close the executive closed session meeting and return to regular session at 7:21 pm. m/passed

After discussing the sick time and vacation time remaining for Mary Fenselau the board decided to pay Ms. Fenselau half of her remaining sick time and by civil service requirements to pay out her remaining vacation time in full. A motion was made for the following:

m/Romeo s/Formisano to pay out 8 days of vacation time for a total of 32 hours and half of the remaining sick time 25.875 days for a total of 103.5 hours to Mary Fenselau upon her retirement effective 12/31/2023 after 12+ years of service. m/passed

m/Romeo s/Delano to accept the minutes of the last regular meeting held on December 13, 2023. m/passed

A copy of the NJUAIJF Loss Control Report for the Survey that was performed at the BBMUA Plant on December 19, 2023 was provided to the board. There were no suggestions for improvement or outstanding suggestions for improvement that were found during our survey. The Board congratulated all of the employees at the plant for a job well done.

In 2022 the BBMUA decided that we needed to contract for an emergency vac truck. Quotes were solicited again for 2024 and GE Mechanical was the low quote which was presented to the Board at tonight's meeting for their consideration. The prices remained the same as the last contract in 2023. Therefore, a resolution was adopted to enter into a contract with GE Mechanical for vac truck services as quoted.

m/Johnston s/Delano to adopt resolution R-5-2024 awarding a contract for the furnishing of vac truck services to G.E. Mechanical, Inc. for a period of one year. m/passed

m/Johnston s/Romeo to file all correspondence sent out for review without reading number 1 through number 11. m/passed

m/Romeo s/Johnston to pay all bills presented for the month of January 2024. m/passed

The next regular meeting will be held on January 24, 2024 at 7:00 p.m.

m/Johnston s/Romeo to adjourn the meeting 7:28 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary